National CASA Association Membership Process

Step 1. At the request of or with the approval of the state organization director, National CASA sends to local planning group a start-up packet including the Statement of Intent.

Step 2. Local planning group completes and submits Statement of Intent. National CASA reviews statement and accompanying Indicators of Compliance and confers with local planning group and state organization. director. Program completes and submits provisional member application and self-assessment with assistance of National CASA and/or state staff.

Step 3.a. National CASA approves Statement of Intent and notifies the state organization. Sends letter of approval and provisional membership application to the program.

Step 3.b. Statement of Intent is not accepted. National CASA notifies the planning group and state organization. Local planning group loses ability to use CASA name and trademarks in moving forward with development of program in their community.

Step 4. Within four months, local planning group must complete and submit Provisional Membership application and Indicators of Compliance. National CASA reviews submission and confers with local contact and state organization.

Step 5.a. National CASA grants Provisional Membership and notifies state organization. Sends letter of approval and Provisional Membership materials.

Step 5.b. Provisional Membership is denied. Local planning group and state organization notified.

Step 6. One year after receiving Provisional Membership, local program receives notice from National CASA and must complete and submit Full Membership application and Indicators of Compliance. National CASA reviews submission and confers with local program and state organization.

Step 7.a. Full Membership is granted. National CASA sends certificate to program and notifies state organization.

Step 7.b. Full Membership is denied. Provisional member and state organization notified.