

In The Matter Of: **Childs Name**

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In **Court Name**  
**County Name, Ohio**

Case Number: **Case Number**

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In accordance with the laws of the State of Ohio, it is the ORDER of this Court that **Volunteer Name** shall be joined as a party in this action and shall be appointed to serve as a Volunteer Court Appointed Special Advocate and Volunteer Guardian ad Litem (CASA/GAL), representing said child in the above styled matter. Further, in order to assist said CASA/GAL in the performance of his or her duties, this Court ORDERS:

1. That all schools, physicians, hospitals, mental health professionals, governmental agencies **SHALL** allow said CASA/GAL to have complete access to any and all records which they may have in their possession concerning the above named child. This order **SHALL NOT** be construed to require the **Local CPS Agency** to release the identity of any referral source, nor shall this order be construed to supercede the provisions of 42 C.F.R., Part 2 which refers to federally assisted substance abuse programs.
2. That said CASA/GAL **SHALL** be notified of any and all hearings, staffings, depositions, investigations, or any other proceedings of any kind concerning said child during the duration of this order.
3. That said CASA/GAL **SHALL** have the authority to interview said child privately without the consent of said child’s parents or any other person or agency.
4. That said CASA/GAL **SHALL** hold any information obtained in this matter as strictly confidential. Such information may be shared, when necessary in the course of this matter, **ONLY** with the parties to this action pursuant to the specific order of this Court.
5. That said CASA/GAL may transport a minor for the purpose of conducting their interviews with the child when appropriate unless otherwise directed by the Court.

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**Name of Judge, Judge**  
**Court Name**

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<sup>1</sup> Used with permission from the Ohio CASA/GAL Association