

**Voices for Children, Inc.**  
**Board of Directors –Member Responsibilities**  
**Adopted February 2010**

**Be Knowledgeable about Voices for Children**

Understand the agency's history, vision, mission, program, policies, practices and basic operating documents, and know the identity of key staff and their general duties.

- Attend a court session (defined as observing several court hearings not simply touring the court house which is part of the nomination process) within the first year of Board membership (required)
- Attend at least one Advocate University class which will be held as part of a Board meeting (required)
- Attend a Judge's Breakfast or Advocate University Graduation (required)
- Attend VFC Speakers Bureau training which will be held at a Board meeting (required)

**Be an Ambassador in the Community**

Help promote Voices' work in the community and cultivate volunteers. Ways to assist would include:

- Hosting a CASA/volunteer recruiting event, or securing at least one venue (service clubs, churches, corporations) for a presentation by the CEO, CASA and Real Word speakers (recommended)
- Inviting friends/colleagues to Juvenile Court tours (recommended)

**Be a Planner & Decision-Maker**

Participate meaningfully in discussions, planning and final decision-making on policies, strategic directions and financial issues.

- Attend board meetings (three unexcused absences constitutes resignation; absences will be excused only for good cause) (required)
- Meaningfully participate, as requested, in committees or taskforces (required)
- Meet, as requested, with the President/CEO to provide advice and input (required)

**Be a Contributor**

Give personally and cultivate opportunities with potential donors.

- Give or get a contribution of at least \$5,000 during each fiscal year (\$1,000 shall be a personal contribution and includes special event tickets) (required)
- Make at least three introductions or referrals (individuals, corporations, foundations) to the development team during each term (recommended)
- On an annual basis, attend at least two events: Starry, Starry Night; Golf Tournament dinner; Makua's event, President's Council, Celebrating Achievement, Nikki St. Germaine Memorial Golf Tournament or other special events hosted by Voices for Children (required)