

## **Friends of CASA Advisory**

### **Board member Election & Screening Process**

The Nominating Committee identifies the needs on the board such as fundraiser, people with PR and marketing expertise, attorney, etc. seeking a range and diversity of skills, background and knowledge.

Names will be gathered for prospective board members from the board and themselves to fulfill needs. The nominating committee and the Director will determine those who would be a good fit and who may not be.

The committee calls each perspective person and inquires as to their interest. At that time a meeting is arranged with the perspective board members. CASA and their commitment to the board will be thoroughly explained at that time. Each applicant will be asked to fill out an application and sign a release authorizing the program to obtain the necessary background checks. When the application is returned, references are checked along with a background check.

The committee shares information on each potential new member at the next board meeting. .

A nomination and 2<sup>nd</sup> is made with open discussion following.

The vote is tallied.

The Associate Director calls the person to let them know the outcome of the vote and a letter of congratulations is sent along with meeting dates and times for the board, committees and new member orientation.