

Volunteer Reference Request

REFERENCE'S NAME:

APPLICANT'S NAME:

DATE:

The above-referenced applicant has given the CASA/GAL program permission to contact you as a reference. Although this is a volunteer position, the duties carried out by a CASA/GAL volunteer are extremely important. As advocates for children who have been victims of abuse and/or neglect, volunteers must be responsible, articulate and mature. This reference form will be used to assess the candidate's ability to carry out the role of a CASA/GAL volunteer. Selected applicants will receive 30 hours of training and ongoing program supervision. Once appointed to a case, the volunteer will research the case, interview all relevant parties and prepare written reports for the presiding judge.

Please do not hesitate to call if you seek any additional information about the CASA/GAL program. Thank you for agreeing to take a few minutes to fill out this form.

How long have you known the applicant and in what capacity?

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Do you have knowledge of how the applicant relates to children?

Yes No

If yes, please describe:

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.....

Please list the three adjectives that best describe the applicant.

1
2
3

SAMPLE

Please indicate how the applicant has handled the following situations:	Gracefully	Competently	With Some Difficulty	Never Observed
• Public speaking				
• Dealing with sensitive/controversial issues				
• Defending a position on an issue with colleagues				
• Defusing a potentially explosive situation				

How well does the applicant finish projects and activities?

Very Well
 Well
 Average
 Below Average

Please rate the applicant in the following areas:	Excellent	Good	Fair	Poor	Never Observed
• Writing Skills					
• Interviewing Skills					
• Interpersonal Skills					
• Level of Motivation					
• Political Savvy					
• Self-Assurance					
• Leadership					

Overall, I'd give the applicant the following recommendation for the CASA/GAL program:

Excellent
 Very good
 Good
 Fair
 I have some reservations

Please add any additional comments below summarizing your view of the applicant's ability to work with court professionals on behalf of an abused/neglected child.

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Signature _____ Date _____