

# Employee Performance Review

## Self Assessment Form



EMPLOYEE:

DEPARTMENT/TITLE:

REVIEW PERIOD:

This form provides an opportunity for the employee to assess his/her own performance.

### GOALS & OBJECTIVES

*List the agreed-upon goals and objectives from the previous review.*

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### EVALUATION OF GOALS & OBJECTIVES

*Evaluate progress toward goals and objectives.*

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### STRENGTHS & ACCOMPLISHMENTS

*List your three top strengths, accomplishments and/or areas of growth and provide an example of each.*

1) .....

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2) .....

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3) .....

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**DEVELOPMENT OPPORTUNITIES**

List up to three areas in which you feel you could further develop your performance (include possible training opportunities especially in the areas of diversity and cultural competency).

1) .....

2) .....

3) .....

**WORKPLACE VALUES**

Review National CASA's workplace values (see following page) and discuss examples of how you have exhibited these values in your performance and behavior.

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**CULTURAL COMPETENCY**

Include an example/s of how you contribute to a workplace atmosphere that respects and celebrates diversity and is inclusive and welcoming.

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**FUTURE GOALS & OBJECTIVES**

List the agreed-upon goals and objectives for the next six months.

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**EMPLOYEE COMMENTS**

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<b>EMPLOYEE SIGNATURE:</b>	<b>DATE:</b>	<b>SUPERVISOR SIGNATURE:</b>	<b>DATE:</b>
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